



Boxley

PARISH COUNCIL

www.boxleyparishcouncil.org.uk

Beechen Hall, Wildfell Close, Walderslade,
Chatham, Kent ME5 9RU.

☎ 01634 861237

✉ clerk@boxleyparishcouncil.org.uk

Clerk: Daniela Baylis

Assistant Clerk: Heidi Pearson

Finance Assistant: Nichola Carter

A G E N D A

To All Members of the Council, Press and Public Members are hereby summoned, and notice is given that a meeting of the Parish Council will be held on 7 July 2025 at 7.30pm at Beechen Hall, Wildfell Close, Walderslade, ME5 9RU

1. Apologies and absences

To receive and accept apologies for absences

2. Declaration of Interests, Dispensations, Predetermination or Lobbying

Members are required to declare any interests, dispensations, predetermination or lobbying on items on this agenda. Members are reminded that changes to the Register of Interests should be notified to Maidstone Borough Council.

3. Motion to exclude the press and public from the meeting for all items in the Confidential Section.

4. Minutes of the Parish Council Meeting 9 June 2025 - Decision

To consider the minutes and if in order sign as a true record.

5. Matters Arising From the Minutes

6. Co-option of new Councillors to fill 3 vacancies

7. Crime Report and Police Issues

See report.

Public Session at the discretion of the Chairman. Parishioners may address the meeting with regard to any item on the Agenda (time limited to 3 minutes per person). Items not on the Agenda must be submitted to the Clerk in advance of the meeting. Non-parishioners are only able to address the meeting at the invitation of the Chairman.

8. Draft Minutes of Recent Committee Meetings

The following have been previously circulated:

8.1 Woodland Management Committee 23 June 2025

8.2 Environment Committee meeting 23 June 2025.

9. Finance

9.1 Bank Balances.

9.2 Finance General.

9.3 Receipts and Payments.

10. Policies and Procedures

10.1 Acceptable Reason for Absence

10.2 Committee Terms of Reference

11. Appointment of Councillors to vacancies on Committees

12. Reports from Boxley Parish Councillors/Office

12.1 Office Staff report

- 12.2 Councillor's reports
- 12.3 Borough Councillor Reports on Maidstone Borough Council items that directly affect Boxley Parish
- 12.4 Kent County Councillor Report
- 12.5 KALC representatives
- 12.6 Grove Green Community Hall representative
- 12.7 Sandling Village Hall Representative
- 12.8 Vinters Valley Nature Reserve Representative
- 12.9 Any other reports

13. Sandling

14. Lidsing

15. Cluster Meetings

16. Community Governance Review

17. Training for Councillors

18. Matters for Decision

None on this Agenda

19. Correspondence

To consider any received.

20. Matters for Information

21. Items for Next Agenda

Councillors' reports and requests for items to be included on the next agenda to be submitted no later than 26 August 2025.

22. Meetings

Next Meeting Monday 8 September 2025 at Weaving Village Hall at 7.30pm.

CONFIDENTIAL SECTION

23. Personnel matters

Daniela Baylis

Daniela Baylis
Clerk to the Council.

Date: 1 July 2025

In accordance with policy the meeting should close no later than 9.30 pm but the Chairman has power to extend it by 30 minutes. Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.